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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 27 September 1961

FROM : Chief, Management Training Faculty

SUBJECT: Weekly Activity Report #33
20 - 26 September 1961

SUPERVISION #65

1. This course (GS-5 to GS-9 level) got under way Monday, 25 September, with 11 students representing all major components. While it is too early to assess response, first indications are very favorable.

SENIOR MANAGEMENT SEMINAR

2. The second package of information (travel, reporting procedures, etc.) will be ready for distribution to nominees by the end of this week. Four of the original nominees who have had to cancel out have been replaced by alternates, so over-all anticipated strength remains at 33. All four instructors of MTF will monitor the Seminar while assisting administratively.

3. Members of the first [REDACTED] have been asked to indicate their interest in a reunion with [REDACTED] at [REDACTED] during the middle weekend of this year's [REDACTED]. We are hopeful that some 20 of the "old-timers" will be available for this.

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MANAGEMENT #69

4. In view of the fact that all MTF instructors will attend the [REDACTED] course, we have recommended postponement of the beginning of Management #69 (for GS-14's and up) from 23 October to 30 October.

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GENERAL

5. [REDACTED] returned from the six-week Columbia University Executive Program, held at Arden House near Harriman, New York. He briefed Mr. Baird and [REDACTED] on this excellent program early this week. A written report is being prepared.

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6. At the request of the OTR Education Committee, [REDACTED] and [REDACTED] discussed with its members the use of games in management training and the possible extension of the technique to other instructional areas. The Committee subsequently requested that an operational game be demonstrated for the OTR School Chiefs sometime in November. We will attempt to find a satisfactory demonstration.

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